

REGISTRATION INSTRUCTIONS

1. PLEASE COMPLETE AND SIGN THE REGISTRATION BELOW AND RETURN IT WITH YOUR PAYMENT. REGISTRATION SHOULD BE MAILED TO MCCANN'S SCHOOL OF DANCE, P.O. BOX 14, HUMMELSTOWN, PA 17036.
2. PLEASE INDICATE ANY SCHEDULE CONFLICTS ON THE REGISTRATION FORM. PLEASE NOTE SCHOOL HOURS FOR PRESCHOOLERS AND KINDERGARTNERS; AND FOR EVENING CLASSES, THE EARLIEST TIME THAT YOU WOULD BE AVAILABLE. THIS INFORMATION WILL HELP WITH THE MOMENTOUS TASK OF SETTING THE SCHEDULE.
3. THE REGISTRATION FEE IS \$30.00 FOR ONE STUDENT. THE FAMILY REGISTRATION RATE IS \$50 PER FAMILY. THIS FEE MUST ACCOMPANY THE REGISTRATION, AND IS NONREFUNDABLE. IN ADDITION, ONE MONTH TUITION COST (SEE CHART) IS DUE WITH EVERY REGISTRATION AND IS APPLIED TO THE MAY 2018 TUITION.
4. THE REGISTRATION FORM MUST BE SIGNED BY A PARENT OR ADULT STUDENT.

Monthly Tuition - Per Family

- 1 class per week - \$44
- 2 classes per week - \$68
- 3 classes per week - \$90
- 4 classes per week - \$110
- 5 classes per week - \$125
- 6 or more classes per week - contact the office

👉 Please return completed form below 👈

I HAVE READ AND AGREE TO THE DANCE POLICIES ON BOTH SIDES OF THIS FORM _____ (PARENT OR ADULT STUDENT SIGNATURE)

STUDENT'S NAME _____
 MAILING ADDRESS _____

 HOME PHONE # _____
 DAYTIME CONTACT # _____
 CLASS TIME EMERGENCY # _____
 PARENT'S/BILLING NAME _____
 PARENT'S EMAIL ADDRESS _____
 STUDENT'S EMAIL ADDRESS _____
 AGE _____ DATE OF BIRTH _____

LIST DANCE EXPERIENCE (NEW STUDENTS ONLY) _____ _____ _____
LIST YEAR - ROUND CONFLICTS _____ _____ _____

- I AM A HIGH SCHOOL SENIOR 2017-18.
- I AM 13 YR OLD OR OLDER INTERMEDIATE OR ADVANCED STUDENT, INTERESTED IN APPLYING TO THE STUDENT TEACHER PROGRAM

- EARLIEST EVENING TIME I CAN ATTEND (PLEASE ✓ ONE)
- 4:30 PM
 - 5:00 PM
 - 5:30 PM
 - 6:00 PM
- I CAN ATTEND DAYTIME DANCE CLASSES MON - FRI
- MORNING - BETWEEN 10:00 - 11:30 AM
 - AFTERNOON - BETWEEN 1:00 - 2:30 PM

I WOULD LIKE TO REGISTER FOR THE FOLLOWING CLASSES ✓ WHICH APPLY...

- BALLET (MUST BE AT LEAST 4 1/2 YEARS OLD)
- JAZZ (MUST BE AT LEAST 8 YEARS OLD)
- TAP (MUST BE AT LEAST 5 YEARS OLD)
- HIP HOP (MUST BE AT LEAST 10 YEARS OLD)
- ADULT - BALLET/JAZZ
- ADULT - HIP/TAP

PAYMENT ENCLOSED...

ONE MONTH TUITION AMOUNT (SEE CHART ABOVE) _____

SINGLE RATE \$30 OR FAMILY RATE \$50 REGISTRATION FEE _____

TOTAL \$ _____

TUITION POLICY

1. **THE REGISTRATION FEE IS \$30.00 FOR ONE STUDENT. THE FAMILY REGISTRATION RATE IS \$50 PER FAMILY. THIS FEE MUST ACCOMPANY THE REGISTRATION, AND IS NONREFUNDABLE. IN ADDITION, ONE MONTH TUITION COST (SEE CHART) IS DUE WITH EVERY REGISTRATION AND IS APPLIED TO THE MAY 2017 TUITION.**

Monthly Tuition - Costs - Per family

- 1 class per week - \$44
- 2 classes per week - \$68
- 3 classes per week - \$90
- 4 classes per week - \$110
- 5 classes per week - \$125
- 6 or more classes per week - contact the office

2. **PAYMENTS ARE DUE ON OR BEFORE THE 10TH OF EACH MONTH. PAYMENTS MAY BE MAILED TO MCCANN'S SCHOOL OF DANCE, P.O. BOX 14, HUMMELSTOWN, PA 17036, OR DROPPED INTO THE PAYMENT BOX IN THE STUDIO RECEPTION AREA. PLEASE INCLUDE A MONTHLY PAYMENT COUPON OR INVOICE SLIP WITH YOUR PAYMENT. NOTE STUDENT'S NAME ON CHECK MEMO. PAYMENTS RECEIVED AFTER THE 10TH OF THE MONTH SHOULD INCLUDE A \$5.00 LATE FEE. STUDENTS THAT ARE BEHIND IN PAYMENTS MORE THAT A MONTH WILL NOT BE ABLE TO ATTEND CLASS. A \$25 SERVICE FEE WILL BE CHARGED FOR A CHECK RETURNED FOR INSUFFICIENT FUNDS.**

3. **A DISCOUNT OF 5% MAY BE TAKEN WHEN PAYING 4 MONTHS OR MORE OF TUITION IN ADVANCE, AT ONE TIME. DISCOUNT MAY NOT BE TAKEN FOR LATE PAYMENTS.**

4. **IF A STUDENT'S FAMILY HAS FINANCIAL CONCERNS THERE ARE A FEW SCHOLARSHIPS AVAILABLE BASED ON FINANCIAL NEED. IF INTERESTED REQUEST A SCHOLARSHIP APPLICATION. ANYONE WISHING TO DONATE TO THE SCHOLARSHIP FUND SHOULD CONTACT THE OFFICE.**

5. **REFUNDS ARE NOT GIVEN FOR CLASSES MISSED. SCHEDULE PERMITTING, MAKE UP CLASSES MAY BE ARRANGED WITH THE TEACHER'S PERMISSION.**

STUDENT PLACEMENT POLICY: STUDENTS WILL BE EVALUATED AND PLACED IN CLASSES APPROPRIATE TO THEIR ABILITY LEVELS AS DETERMINED BY OUR PROFESSIONAL STAFF OF INSTRUCTORS. EVERY EFFORT WILL BE MADE TO PLACE STUDENTS IN THE PROGRAM, BUT MCCANN'S SCHOOL DANCE RESERVES THE RIGHT TO DENY A REGISTRATION REQUEST IF NO APPROPRIATE CLASS IS AVAILABLE.

DISABILITY POLICY: ANY STUDENT WITH PHYSICAL, MENTAL, OR EMOTIONAL DISABILITIES WILL RECEIVE BASIC ACCOMMODATIONS TO ENHANCE THEIR LEARNING AND CHANCES OF SUCCESS. IN ORDER TO DO SO WE REQUIRE THAT, PRIOR TO ENROLLMENT IN A DANCE CLASS, MCCANN'S SCHOOL OF DANCE MUST BE PROVIDED WITH WRITTEN DOCUMENTATION OF THE STUDENT'S DISABILITIES AND REQUESTS FOR RELEVANT ACCOMMODATIONS. ALTHOUGH OUR GOAL IS TO PROVIDE INSTRUCTION TO ALL WHO SEEK TO EXPERIENCE THE JOY OF DANCE, MCCANN'S SCHOOL OF DANCE RESERVES THE RIGHT TO DENY A REGISTRATION REQUEST IF THE SCHOOL OR ITS INSTRUCTORS ARE NOT ABLE TO PROVIDE THE REQUIRED ACCOMMODATIONS, OR IF AN APPROPRIATE CLASS IS UNAVAILABLE.

ATTENDANCE POLICY

CLASS ATTENDANCE IS THE BACKBONE OF GOOD ONGOING DANCE TECHNIQUE. WE ENCOURAGE OUR STUDENTS TO BE WELL-ROUNDED BY PARTICIPATING IN A VARIETY OF ACTIVITIES, BUT IF A STUDENT WILL BE UNABLE TO ATTEND THEIR DANCE CLASS FOR A MONTH OR MORE, THEY MUST NOTIFY THE INSTRUCTOR AND THE OFFICE OF THE SITUATION AND INDICATE WHEN THEY INTEND TO RETURN. STUDENTS AND PARENTS NEED TO UNDERSTAND THAT DURING A STUDENT'S ABSENCE THEY WILL BE MISSING BOTH TECHNIQUE INSTRUCTION AND CHOREOGRAPHY DEVELOPMENT. IT SHOULD BE UNDERSTOOD THAT A STUDENT MAY BE MOVED TO A DIFFERENT TECHNIQUE LEVEL OR THAT CHOREOGRAPHY ADJUSTMENTS MAY HAVE BE MADE TO ACCOMMODATE THEIR ABSENCE.

OBSERVATION POLICY

PARENTS MAY OBSERVE STUDENT PROGRESS DURING OPEN HOUSES HELD THROUGHOUT THE YEAR. PARENTS MAY ALSO OBSERVE INCONSPICUOUSLY FROM THE HALLWAY WINDOW. PLEASE REFRAIN FROM ATTRACTING YOUR CHILD'S ATTENTION DURING INSTRUCTION AS IT TENDS TO DISRUPT THE CLASS ENVIRONMENT. IT IS ALSO HELPFUL TO THE INSTRUCTORS IF THE RECEPTION AREA REMAINS RELATIVELY QUIET. YOUR CONSIDERATION WILL HELP US PROVIDE THE BEST DANCE EXPERIENCE POSSIBLE.

RECITAL

THERE IS A RECITAL AT THE END OF THE YEAR REQUIRING THE PURCHASE OF A COSTUME AND TICKETS. A SHOW PRODUCTION FEE IS DUE IN MARCH. THE SHOW PRODUCTION FEE HELPS TO OFFSET THE COSTS TO PRODUCE THE RECITAL AT THE HERSHEY THEATRE.